



City Council Meeting Agenda

January 24, 2022 – 6:00 PM

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING (PURSUANT TO 28 CFR 35.102.35.104 ADA TITLE II), PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COUNCILMEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC RECEPTION COUNTER AT CITY HALL, LOCATED AT 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKER'S FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

PUBLIC COMMENT VIA MAIL OR EMAIL must be submitted no later than three (3) business hours prior to the meeting at which the commenter seeks to provide comment. Public comment may be submitted via U.S. Mail to the City Clerk at 34272 Yucaipa Blvd., Yucaipa, CA 92399 or via email to publiccomment@yucaipa.org. All mail and email correspondence will be archived, distributed to City Council, and retained as part of the public record; however, submissions will not be read out loud during the meeting. The subject line should specify "Public Comment" and include the date of the meeting.

WRITTEN PUBLIC COMMENT SUBMITTED ON NON-AGENDA ITEMS AND ON SPECIFIC AGENDA ITEMS will be made available to the public pursuant to the City of Yucaipa policy regarding the distribution of written public comments at City Council and Commission meetings, which may be accessed on the City's website at <https://yucaipa.org/agendas-minutes/>. Individuals should be aware that comments provided, including personal information, may be disclosable pursuant to the California Public Records Act.

LIVE AUDIO STREAM/RECORDING OF CITY COUNCIL MEETINGS. Members of the public may listen to city council meetings live at: <https://yucaipa.org/live>.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

That City Council approve the Agenda and taking the Public Hearing Agenda Item No. 1 at 6:03 PM.

PUBLIC HEARING

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.

- P.9 1. **SUBJECT:** 6:03 P.M. TIME CERTAIN - PUBLIC HEARING NO. 3: PUBLIC HEARING TO RECEIVE INPUT FROM THE COMMUNITY REGARDING THE CITY COUNCIL ELECTION DISTRICT BOUNDARIES DRAFT MAP

RECOMMENDATION: That City Council conduct the third Redistricting Public Hearing and:

1. Receive a report from the City's Consultant, National Demographics Corporation (NDC) on the City Council election district boundaries draft map and demographic analysis; and
2. Receive input from the community on the draft map and the election district boundaries; and
3. Direct staff to return to Council at the February 28, 2022 Council meeting with an Ordinance that includes the draft map and demographics for first reading.

EMPLOYEE INTRODUCTION

PUBLIC COMMENT

CONSENT AGENDA

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion. The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

- P. 13 **2.** **SUBJECT:** APPROVE COUNCIL MINUTES OF JANUARY 10, 2022
- RECOMMENDATION:** That City Council approve City Council Minutes of January 10, 2022.
- P. 21 **3.** **SUBJECT:** MONTHLY TREASURER’S REPORT: NOVEMBER 2021
- RECOMMENDATION:** That City Council receive and file the Monthly Treasurer’s Report for November 2021.
- P. 49 **4.** **SUBJECT:** CALRECYCLE GRANT PROGRAMS APPLICATION AUTHORIZATION AND SENATE BILL 1383 LOCAL ASSISTANCE GRANT PROGRAM
- RECOMMENDATION:** That City Council adopt Resolution No. 2022-04 authorizing the submittal of applications for all grant programs offered by the California Department of Resources Recycling and Recovery (“CalRecycle”) and authorize the City Manager or his/her designee to execute all documents on its behalf.
- P. 52 **5.** **SUBJECT:** 2020/2021 & 2021/2022 STREET REHABILITATION PROGRAMS-PROJECT NO. 11152
- RECOMMENDATION:** That City Council authorize the additional amount of \$100,000 for a total revised amount of \$638,000 for construction contract contingency to the contract with Match Corporation of Highland, CA for the 2020/2021 & 2021/2022 Street Rehabilitation Programs- Project No. 11152.
- P. 55 **6.** **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE EL DORADO FIRE
- RECOMMENDATION:** That City Council review the need to continue the local emergencies, thereby recognizing the continued existence of perilous conditions as a result of the El Dorado Fire, and direct staff as deemed appropriate.
- P. 57 **7.** **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE COVID-19 PANDEMIC
- RECOMMENDATION:** That City Council review the need to continue the local emergency, thereby recognizing the continued existence of perilous conditions as a result of the COVID-19 pandemic and direct staff as deemed appropriate.

P. 60 8. **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE DECEMBER 2021 STORM EVENT

RECOMMENDATION: That City Council review the need to continue the local emergency, thereby recognizing the continued existence of perilous conditions as a result of the December 2021 Storm Event, and direct staff as deemed appropriate.

P. 61 9. **SUBJECT:** OFFER OF DEDICATION, AVENUE E INTERSECTIONS AND SIDEWALK IMPROVEMENT PROJECT, BRYANT STREET TO 5TH STREET PROJECT - PROJECT NO. 10788, PHASE II

RECOMMENDATION: That City Council:

1. Accept an Offer of Dedication from Yucaipa Valley Presbyterian Church, (APN 0319-031-77) for the acquisition of a 120 square foot easement for right of way purposes for the Avenue E Intersections Project; and
2. Approve an expenditure up to the amount of \$2,300 for right of way acquisition coordination/staff time for the acquisition of a permanent right-of-way easement; and
3. Authorize the City Manager, or his designee, to execute and record the necessary documents to complete the acquisition process.

P. 89 10. **SUBJECT:** MITIGATED NEGATIVE DECLARATION FOR THE UPPER WILDWOOD CREEK BASIN GROUNDWATER RECHARGE AND WATER MANAGEMENT PROJECT - PROJECT NO. 11021

RECOMMENDATION: That City Council:

1. Adopt the Mitigated Negative Declaration for the Upper Wildwood Creek Basin Groundwater Recharge and Water Management Project - Project No. 11021; and
2. Direct staff to file a Notice of Determination; and
3. Award and authorize the Mayor to execute a Professional Services Contract with Dudek of Encinitas CA, in the not-to-exceed amount of \$30,740 for Professional Services to support the regulatory agency permit application process for the Upper Wildwood Creek Basin Groundwater Recharge and Water Management Project - Project No. 11021; and
4. Approve a contract contingency amount of \$2,000 and the amount of \$1,500 for staff time, contract administration and project coordination for a total Professional Services cost in the amount of \$34,240 for the project; and
5. Authorize the City Manager or his designee to administer the terms of the contract; and
6. Find that the public interest will not be best served by a formal proposal process, waive the formal solicitation of proposals/qualifications, and award the Professional Services contract to Dudek.

- P. 198 **11. SUBJECT: FACILITY USE AGREEMENT BETWEEN THE CITY OF YUCAIPA AND YUCAIPA VALLEY NATIONAL LITTLE LEAGUE**

RECOMMENDATION: That City Council:

1. Approve and authorize the City Manager to execute a Facility Use Agreement between the City of Yucaipa and Yucaipa Valley National Little League (YVNLL); and
2. Authorize the City Manager or his designee to administer the terms of the Agreement.

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

- P. 207 **12. SUBJECT: YOUTH ADVISORY COMMITTEE APPOINTMENTS**

RECOMMENDATION: That City Council appoint Ava Halamicek and Peyton Barger to the Youth Advisory Committee.

- P. 208 **13. SUBJECT: FISCAL YEAR 2021/2022 COMMUNITY ACTIVITY GRANT IN-KIND GRANT REQUEST AND SPECIAL EVENT PERMIT APPLICATION - REDLANDS BIKE CLASSIC**

RECOMMENDATION: That City Council:

1. Approve the Special Event Permit Application submitted by the Redlands Bicycle Classic Inc. to conduct the Yucaipa Circuit Professional Bicycle Stage Race on Thursday, April 21, 2022; and
2. Approve the Redlands Bicycle Classic Inc. request for co-sponsorship of the Yucaipa Circuit Race; and
3. Authorize the use of the City logo for promotional items; and
4. Authorize rolling and temporary street and lane closures; and
5. Review and consider the Fiscal Year 2021/2022 Community Activity Grant Application submitted by the Redlands Bike Classic Inc. for in-kind support to hold a large-scale special event that meets the established guidelines; and
6. Determine that the Redlands Bicycle Classic, Inc. should be exempt from the Grant Guideline that requires the organization to be located in Yucaipa if their Community Activity Grant is awarded.

POSSIBLE ACTION ON PENDING LEGISLATION

DEPARTMENT REPORTS

- P. 234 **14. SUBJECT: 2021 WINTERFEST WRAP-UP**

RECOMMENDATION: That City Council:

1. Receive and file the wrap-up report for the 2021 Winterfest; and
2. Approve a budget adjustment in the amount of \$5,726 from additional Winterfest revenues to accommodate Ice Rink expenditures.

P. 237 **15. SUBJECT: AGREEMENT FOR LED STREET LIGHT CONVERSION - SOUTHERN CALIFORNIA EDISON**

RECOMMENDATION: That City Council approve and authorize the City Manager or his designee to execute and administer an agreement with Southern California Edison for the LS-1 Option E, Energy Efficiency-Light Emitting Diode Fixture Replacement Program for street lights within the public right of way.

P. 246 **16. SUBJECT: FISCAL YEAR 2021-22 MID-YEAR GENERAL FUND BUDGET REPORT**

RECOMMENDATION: That City Council review the Fiscal Year (FY) 2021-22 Mid-Year General Fund Budget Report and:

1. Amend the FY 2021-22 General Fund Adopted Budget by:
 - a. Increasing the estimated revenue for the Sales and Use Tax account in the amount of \$727,131; and
 - b. Increasing the estimated revenue for the Property Tax account in the amount of \$400,000; and
 - c. Increasing the estimated revenue for the various Other Revenue accounts in the amount of \$127,095; and
 - d. Approving the FY 2021-22 Phase II Reorganization and allocating an additional \$120,015 to the appropriate department line items; and
2. Amend the FY 2020-21 Capital Improvement Program by:
 - a. Transferring \$400,000 in FY 2020-21 Net Revenues from the General Fund to the Freeway Corridor Specific Plan in the City's Capital Projects Fund (Fund 35) for professional services (this action will not affect the FY 2021-22 General Fund Operating Budget); and
 - b. Transferring \$400,000 in FY 2020-21 Net Revenues from the General Fund to the Yucaipa Valley Wine Country Specific Plan in the City's Capital Projects Fund (Fund 35) for professional services (this action will not affect the FY 2021-22 General Fund Operating Budget); and
 - c. Transferring \$100,000 from the Fire Fund to the Capital Improvement Program in the City's Capital Projects Fund (Fund 35) for the purchase of one Battalion Chief vehicle (this action will not affect the FY 2021-22 General Fund Operating Budget); and

3. Adopt Resolution No. 2022-05 amending Resolution No. 2021-55, amending the Management, Supervisory and Confidential Salary, Benefit and Classification Plan effective with the pay period beginning on January 29, 2022 as follows:
 - a. Reallocating the position of Special Projects & Maintenance Engineer to Assistant/Associate Engineer, from Salary Range 44 (\$104,679-\$130,730) to Salary Range 41 (\$97,205-\$121,396); and
 - b. Reallocating the position of Public Works Inspector/Technician to Construction Engineer, from Salary Range 28 (\$70,514-\$88,063) to Salary Range 38 (\$90,264-\$112,728); and
 - c. Creating one additional Community Services Supervisor position, Salary Range 28 (\$70,514-\$88,063); and
4. Adopt Resolution No. 2022-06 amending Resolution No. 2021-56, amending the General Unit Salary, Benefit and Classification Plan effective with the pay period beginning on January 29, 2022, as follows:
 - a. Creating one additional Public Works/Park Ranger Position, Salary Range 25 (\$63,304-\$79,058); and
 - b. Creating one additional Community Services Coordinator position, Salary Range 20 (\$55,952-\$69,876); and
5. Formally approve and authorize the City Manager to execute a contract and related purchase order in the amount of \$38,500 with Allison Mechanical Inc., under the terms of their contract for HVAC Operations and Maintenance Services at Various City-Owned Public Facilities for FY2020/2021 and FY2021/2022, for HVAC service and repairs as deemed necessary and authorized by the City.
6. Amend the FY 2020/2021 budget by approving a \$5,200,000 capital funding transfer resulting from prior year's General Fund Net Revenues from the General Fund to the City's Capital Projects Fund (Fund 35) to fund future capital projects.

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- P. 260 17. **SUBJECT:** ADOPTION OF URGENCY ORDINANCE NO. 405-U WHICH EXTENDS URGENCY ORDINANCE NO. 404-U THAT ESTABLISHED INTERIM STANDARDS FOR THE IMPLEMENTATION OF SB9

RECOMMENDATION: That the City Council conduct a public hearing and approve Urgency Ordinance No. 405-U that will extend Ordinance No. 404-U, an urgency ordinance related to the regulation of urban lot splits and second dwelling units associated with the implementation of Senate Bill 9 (SB9) and making findings regarding the urgency thereof (4/5 VOTES REQUIRED).

STUDY SESSION

- P. 267 18. **SUBJECT:** AB 38 STRUCTURE FEE/PARAMEDIC FEE

RECOMMENDATION: That City Council:

1. Conduct a Study Session to review and determine if an AB38 fee should be established; and
2. Conduct a Study Session to review and determine if a Paramedic user fee/subscription should be established.

ANNOUNCEMENTS

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation [Gov't Code §54956.9(d)(2)] - 1 item – Liability Claim No. 2021-06 - Mark Saucedo

ADJOURNMENT