



**CITY OF YUCAIPA
APPLICATION FOR RENT INCREASE
UPON SPACE VACANCY**

The RA's decision approving a vacancy rent adjustment pursuant to YMC §15.20.050 and Section 3.0001(H) of the Administrative Rules, shall become the base rent upon which future rent adjustments shall be calculated for that space. Questions regarding your application may be directed to the General Services/City Clerk Department at 909/797-2489 ext. 221.

Submit application via email to Kim Metzler at kmetzler@yucaipa.org or mail to: The City of Yucaipa, General Services/ City Clerk Department, 34272 Yucaipa Blvd., Yucaipa, CA 92399

SECTION I – APPLICANT		
Mobilehome Park Name: _____		
Address: _____		
City: _____	State: _____	Zip Code: _____
Complete Name(s) of Park Owner(s): _____		
Park Owner's Mailing Address (P.O. Box is not acceptable): _____		
City: _____	State: _____	Zip Code: _____
Phone Number: _____	Email: _____	
SECTION II – OWNER'S DECLARATION UNDER PENALTY OF PERJURY		
I (We), _____ the undersigned, declare as follows:		
That I (we) am (are) the owner(s) or authorized representatives of _____		
Mobilehome Park, located at _____		
That I (we) am (are) involved in this request and have authorization to submit this application on behalf of the mobilehome park being applied for. I declare under penalty of perjury that the information provided is true and correct.		
Executed this _____ day of _____, 20____ at _____ California.		
Signed: _____ Print: _____ Capacity: _____		
SECTION III – MOBILEHOME SPACE INFORMATION		
No vacancy adjustment shall be imposed without Park Owner submittal of a complete application and prior approval of the RA in accordance with YMC §15.20.050 and Administrative Rules Section 3.0001(H).		
Pursuant to YMC §15.20.050 (B), a Park Owner may increase the last rent in effect on a space upon vacancy as defined in Subsection (1), (2), (3), or (8) of §15.20.020 prior to such space vacancy.		
Space No.:	First/Last Name of Proposed Resident: _____	
Place a checkmark in the box that applies to this application (only one of four applies):		
<input type="checkbox"/> Mobilehome was voluntarily removed by the mobilehome owner who will no longer be a resident of the park.		
<ul style="list-style-type: none"> • Date mobilehome was removed from park: _____ / _____ / _____ • Prior to removal mobilehome was (check the one that <input type="checkbox"/> under a long-term lease <input type="checkbox"/> under rent control applies): 		
OR		
<input type="checkbox"/> Mobilehome was destroyed (by fire, flood, earthquake or another natural catastrophe), and the mobilehome owner will no longer be a resident of the park.		
<ul style="list-style-type: none"> • Date mobilehome was destroyed: _____ / _____ / _____ • Cause: _____ 		

SECTION III – MOBILEHOME SPACE INFORMATION (continued)

OR

- Mobilehome is abandoned in-place, and the park owner gains title and sells the coach to a new resident.
(An abandonment of a mobilehome resulting from an eviction or other involuntary termination of tenancy of resident shall **not** apply.)

Provide details (e.g. how the mobilehome came to be abandoned): _____

(**Attach proof of title in park owner name)

OR

- Any long-term vacant space (including a mobilehome space, pad, or lot) that has been empty (without a coach), for any reason, for more than five consecutive years.

Date space became vacant: ____ / ____ / ____

SECTION IV – VACANCY ADJUSTMENT PROCEDURES

A vacancy adjustment shall be calculated by the RA in accordance with Administrative Rules §3.0001(H)(2) based on the combined average of rent controlled spaces in the park plus ten percent (10%), provided that space rents prior to the vacancy can be verified by information required on and/or documentation submitted with the annual registration application or annual rent increase application, whichever was approved later.

SECTION V – FOR OFFICIAL USE ONLY

Date Reviewed: _____ Reviewed by: _____

Vacancy Adjustment Calculation:

$$\frac{\text{Combined Average Space Rent}}{\text{Rent}} \times 10\% = \text{Adjusted Space Rent}$$

Date Approved: _____ Approved by: _____