



EXTENSION OF TIME

Whenever an approval or a permit extension is requested and the project delay was caused solely by reason of the application of a governmental law, regulation, ruling or judgement which legally prevented further carrying on of the project, the Planning Official may waive any extension request fee upon proof of facts submitted in writing which satisfy the conditions set forth above. Extension requests are required to be filed at least thirty (30) days prior to the expiration date for project approval.

APPLICATION INFORMATION

Case No./Type: _____

Action Date: _____ Expiration Date: _____

Action Taken By: (check one) Staff Planning Commission City Council

Original Applicant Name: _____

Engineer/Rep. Name: _____

EXTENSION REQUEST

I hereby request an extension of time for _____ months (not to exceed 36 months) to the above referenced application. I understand that by so requesting a time extension request, an additional review of the file will be made. Modifications and/or additions may be made to the conditions of approval during this review. I am requesting this extension of time because:

Signed: _____

Address: _____

Title: _____

Date: _____ Telephone: (____) _____ Email: _____

*For a City Council Time Extension, provide one revised copy of Property Owners list, two (2) sets of gummed mailing labels, and a signed surrounding Property Owner Certification.