



## City Council Meeting Agenda

**August 22, 2022 – 6:00 PM**

City Council Chambers - Yucaipa City Hall  
34272 Yucaipa Blvd., Yucaipa, California

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**THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING (PURSUANT TO 28 CFR 35.102.35.104 ADA TITLE II), PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.**

**PURSUANT TO GOVERNMENT CODE SECTION 54957.5, ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY THE CITY OF YUCAIPA TO ALL OR A MAJORITY OF THE CITY COUNCIL, LESS THAN 72 HOURS PRIOR TO THAT MEETING, ARE AVAILABLE FOR PUBLIC INSPECTION AT YUCAIPA CITY HALL, 34272 YUCAIPA BOULEVARD, YUCAIPA, CA 92399, DURING NORMAL BUSINESS HOURS.**

**IF YOU WISH TO ADDRESS THE COUNCIL DURING THE MEETING, PLEASE COMPLETE A SPEAKER'S FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.**

**PUBLIC COMMENT VIA MAIL OR EMAIL must be submitted no later than three (3) business hours prior to the meeting at which the commenter seeks to provide comment.** Public comment may be submitted via U.S. Mail to the City Clerk at 34272 Yucaipa Blvd., Yucaipa, CA 92399 or via email to [publiccomment@yucaipa.org](mailto:publiccomment@yucaipa.org). All mail and email correspondence will be archived, distributed to City Council, and retained as part of the public record; however, submissions will not be read out loud during the meeting. The subject line should specify "Public Comment" and include the date of the meeting.

**WRITTEN PUBLIC COMMENT SUBMITTED ON NON-AGENDA ITEMS AND ON SPECIFIC AGENDA ITEMS** will be made available to the public pursuant to the City of Yucaipa policy regarding the distribution of written public comments at City Council and Commission meetings, which may be accessed on the City's website at <https://yucaipa.org/agendas-minutes/>. Individuals should be aware that comments provided, including personal information, may be disclosable pursuant to the California Public Records Act.

**LIVE AUDIO STREAM/RECORDING OF CITY COUNCIL MEETINGS.** Members of the public may listen to city council meetings live at: <https://yucaipa.org/live>.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**EMPLOYEE INTRODUCTION**

Captain Julie Landen

Lieutenant Steve Scovel

**PUBLIC COMMENT**

**CONSENT AGENDA**

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion. The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

- P. 8 1. **SUBJECT:** APPROVE COUNCIL MINUTES OF AUGUST 8, 2022
- RECOMMENDATION:** That City Council approve City Council Minutes of August 8, 2022.
- P. 21 2. **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE COVID-19 PANDEMIC IMPACT ON THE EMERGENCY MEDICAL SERVICES SYSTEM
- RECOMMENDATION:** That City Council review the need to continue the local emergency, thereby recognizing the continued existence of perilous conditions as a result of the COVID-19 Pandemic impact on the Emergency Medical Services system.
- P. 23 3. **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – OAK GLEN ROAD BICYCLE AND PEDESTRIAN FACILITY IMPROVEMENTS – PROJECT NO. 11125
- RECOMMENDATION:** That City Council:
1. Accept the contract work completed by IE General Engineering Inc. of Beaumont, CA for the Oak Glen Road Bicycle and Pedestrian Improvements Projects; and
  2. Approve the final payment for the project; and
  3. Authorize the recordation of the Notice of Completion.

P. 27 4. **SUBJECT:** LEONARD AND COMPANY DEVELOPMENT AGREEMENT - MODIFICATIONS TO PARTIES

**RECOMMENDATION:** That City Council approve and authorize the Mayor to execute a modification to a previously approved Development Agreement pertaining to Case No. 21-104/CUP/DA, an Electronic Messaging Center Billboard that would replace an existing static billboard at 31103 Outer Highway, that would remove the property owner signature requirement from the Agreement.

P. 62 5. **SUBJECT:** MONTHLY TREASURER’S REPORT: APRIL 2022

**RECOMMENDATION:** That City Council receive and file the Monthly Treasurer’s Report for April 2022.

P. 128 6. **SUBJECT:** MERIDIAN LAND DEVELOPMENT (CASE NO. 15-061/TTM 19974): A FINAL 24-MONTH EXTENSION OF TIME REQUEST FOR CASE NO. 15-061/TTM 19974; WHICH IS FOR THE PHASED DEVELOPMENT OF A TENTATIVE TRACT MAP AND ENVIRONMENTAL IMPACT REPORT TO SUBDIVIDE 236 GROSS ACRES INTO 184 SINGLE FAMILY LOTS WITH A MINIMUM LOT SIZE OF ONE (1) GROSS ACRE, WITH TWO (2) ADDITIONAL “NOT A PART” LOTS FOR AN EXISTING PRIVATE RESIDENCE (CASA BLANCA RANCH) AND WATER TANK/PUMP STATION SITE OWNED AND OPERATED BY YUCAIPA VALLEY WATER DISTRICT, LOCATED NORTH OF OAK GLEN ROAD AND EAST OF JEFFERSON STREET; APN(S): 0321-081-15; 0321-101-02, 12, AND 21.

**RECOMMENDATION:** That City Council approve a final Extension of Time of 24 months for Tentative Tract Map 19974, subject to the attached Conditions of Approval originally dated July 11, 2016, and amended on April 11, 2019, associated with the first Extension of Time request, and adopt the Findings as contained in this Agenda Report.

P. 174 7. **SUBJECT:** YUCAIPA FIRE DEPARTMENT FLAG RETIREMENT BOX

**RECOMMENDATION:** That City Council approve the placement of a custom Yucaipa Fire Department flag retirement box to be placed at the entrance to city hall, allowing United States flags be retired in an honorable fashion.

#### **MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

P. 178 8. **SUBJECT:** DESIGNATION OF VOTING DELEGATE AND VOTING ALTERNATE FOR THE 2022 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND THE 2022 ANNUAL CONFERENCE PROPOSED BYLAWS AMENDMENTS

**RECOMMENDATION:** That City Council:

1. Appoint a Voting Delegate and Voting Alternate for the 2022 League of California Cities Annual Conference (Annual Conference); and
2. Consider the following proposed Bylaws Amendments introduced by the League of California Cities and determine a City position that the voting delegate can represent at the Annual Business Meeting:

1. Amend Article VI, section 3(c) to designate the Second Vice-President as the Resolutions Committee chair, while retaining the President’s authority to appoint the vice chair of the Resolutions Committee;
2. Amend Article VII, section 5(b) to adjust the composition of the Nominating Committee by adding one At-Large Director and one Caucus Director for a total of 13 Nominating Committee members;
3. Amend Article VII, Section 10(d) to provide that, unless the Board establishes otherwise, the Cal Cities President appoints the chair of board-established committees;
4. Replace the title “Second Vice-President/Treasurer” with “Second Vice President” in Article VII, sections 2(a), 5(e), and 10(b); and Article VIII, sections 1, 2(c), and 4;
5. Replace the term “board member(s)” with “Director(s)” in Article VII, sections 5(b), 5(e), and 8; Article XII, section 5(c); and Article XV, section 4.

P. 199 **9. SUBJECT: PUBLIC ARTS COMMITTEE**

**RECOMMENDATION:** That City Council approve Resolution No. 2022-48, amending Resolution No. 2020-22 to add a Council liaison to the Public Arts Committee.

P. 201 **10. SUBJECT: CHALLENGE COINS**

**RECOMMENDATION:** That City Council:

1. Consider the ability of Councilmembers to distribute Challenge Coins; and if deemed appropriate
2. Review and approve the design of the Challenge Coins.

**POSSIBLE ACTION ON PENDING LEGISLATION**

**DEPARTMENT REPORTS**

P. 204 **11. SUBJECT: FIRE DEPARTMENT 2022 SEMI-ANNUAL REPORT**

**RECOMMENDATION:** That City Council review and approve the Fire Department’s Semi-Annual Report for January 1 through June 30, 2022.

P. 219 **12. SUBJECT: BIENNIAL REVIEW OF MOBILEHOME RENT STABILIZATION ORDINANCE AND RESOLUTION (CONTINUED FROM THE 8/8/222 CITY COUNCIL MEETING)**

**RECOMMENDATION:** That City Council:

1. Approve first reading, by title only, as read by staff, of Ordinance No. 413, amending Sections 15.20.010, 15.20.020, 15.20.030, 15.20.050, 15.20.060, 15.20.073, 15.20.080,

and 15.20.140 of Chapter 15.20 of Title 15 of the Yucaipa Municipal Code (“YMC”) Regarding the Mobilehome Rent Stabilization Program and the 2021-2022 Biennial Review; and

2. Adopt Resolution No. 2022-43, amending Resolution No. 2011-52, Sections 2.0001, 2.0003, 2.0004, 2.0005 and 3.0001 of the Administrative Rules for the Implementation of the Yucaipa Mobilehome Rent Stabilization Ordinance.

P. 254 **13. SUBJECT: FINANCIAL STATEMENT AUDITOR SERVICES SELECTION**

**RECOMMENDATION:** That the City Council authorizes the City Manager to enter into a contract for financial statement audit services with Van Lant & Fankhanel, LLP for three fiscal years from Fiscal Year 21-22 through Fiscal Year 23-24 for an amount not-to-exceed \$103,550 with two (2) optional one (1) year renewals. The quality of services provided to the City will be reviewed on an annual basis.

P. 294 **14. SUBJECT: RESOLUTION TO AUTHORIZE STAFF TO SUBMIT SALC CONSERVATION GRANT REQUEST**

**RECOMMENDATION:** That City Council adopt Resolution No. 2022-49, authorizing staff to submit formal applications for the Department of Conservation’s Agricultural Conservation Acquisition grant through their Sustainable Agricultural Lands Conservation (SALC) Program as part of the City’s implementation of vineyards on private/public properties in the North Bench area.

P. 299 **15. SUBJECT: PURCHASE ORDER CHANGE REQUEST – DIAMOND ENVIRONMENTAL**

**RECOMMENDATION:** That City Council:

1. Formally approve a purchase order change request with Diamond Environmental Services for portable restrooms and fencing for City events in the amount of \$19,076.10 to cover the additional cost, for a revised total purchase order in the amount of \$30,000.00 for FY21/22; and
2. Formally approve a purchase order in the not to exceed amount of \$50,000 for portable restrooms and fencing supplies for City events for FY22/23.

P. 302 **16. SUBJECT: ENVIRONMENTAL REVIEW AND RIGHT-OF-WAY ACQUISITION – COUNTY LINE ROAD MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE (MSRC) GRANT FUNDED PROJECT**

**RECOMMENDATION:** That City Council:

1. Find that the construction of street improvements and acquisition of property required to construct the County Line Road Mobile Source Air Pollution Reduction Review Committee (MSRC) Project along County Line Road between 4<sup>th</sup> Street and Calimesa Boulevard is Categorically Exempt pursuant to Section 15301(c) of the CEQA guidelines, and direct staff to file a Notice of Exemption; and

2. Authorize staff to proceed with the right-of-way acquisition necessary for the Project; and
3. Authorize the City Manager to execute the necessary documents to complete the right-of-way acquisition process.

P. 307 **17. SUBJECT: 2022 AUTUMNFEST**

**RECOMMENDATION:** That City Council:

1. Review and approve the 2022 Autumnfest layout and associated street closures; and
2. Approve the Beer and Wine Garden and associated boundaries.

**PUBLIC HEARING**

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

**SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.**

P. 312 **18. SUBJECT: CASE NO. 22-063/GPA: CITY OF YUCAIPA GENERAL PLAN HOUSING ELEMENT UPDATE (*CONTINUED FROM THE 8/8/2022 CITY COUNCIL MEETING*)**

**RECOMMENDATION:** That City Council move to continue the Public Hearing for Case No. 22-063/GPA to the City Council meeting of September 12, 2022.

**STUDY SESSION**

P. 313 **19. SUBJECT: ENHANCED INFRASTRUCTURE FINANCE DISTRICT STUDY SESSION**

**RECOMMENDATION:** That City Council conduct a Study Session regarding Enhanced Infrastructure Financing Districts (EIFDs), which will include a presentation from the Kosmont Companies, and provide direction to staff as appropriate.

**ANNOUNCEMENTS**

**CLOSED SESSION**

Conference with Real Property Negotiator [Govt. Code §54956.8] Property: 12475 5<sup>th</sup> Street, APN No. 319-012-20 - City Negotiator: Ray Casey, City Manager - Negotiating Parties: Ruben & Maria Villegas - Under Negotiation: Price and Terms of Payment

Public Employee Performance Evaluation [Gov't Code §54957] - City Manager

Conference with Labor Negotiator [Govt. Code §54957.6] 1 item – Agency Negotiators: Mayor and Mayor Pro-Tem; Unrepresented City Manager

**ADJOURNMENT**