

CITY OF



**City Council
Successor Agency
Housing Authority
Meeting Agenda**

November 27, 2023

5:00 PM – Closed Session

6:00 PM – Open Session

City Council Chambers - Yucaipa City Hall
34272 Yucaipa Blvd., Yucaipa, California

The City Council serves as the Board for the Yucaipa Successor Agency and Commission for the Yucaipa Housing Authority.

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING (PURSUANT TO 28 CFR 35.102.35.104 ADA TITLE II), PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

CEQA STATEMENT: UNLESS STATED OTHERWISE ON THE AGENDA, EVERY ITEM ON THE AGENDA IS EXEMPT FROM CEQA GUIDELINES SECTIONS 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 AND/OR PUBLIC RESOURCE CODE SECTION 21065.

PURSUANT TO GOVERNMENT CODE SECTION 54957.5, ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY THE CITY OF YUCAIPA TO ALL OR A MAJORITY OF THE CITY COUNCIL, LESS THAN 72 HOURS PRIOR TO THAT MEETING, ARE AVAILABLE FOR PUBLIC INSPECTION AT YUCAIPA CITY HALL, 34272 YUCAIPA BOULEVARD, YUCAIPA, CA 92399, DURING NORMAL BUSINESS HOURS.

MEMBERS OF THE CITY COUNCIL ALSO SIT AS THE BOARD FOR THE SUCCESSOR AGENCY AND COMMISSION FOR THE HOUSING AUTHORITY. THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL, SUCCESSOR AGENCY AND HOUSING AUTHORITY. PLEASE COMPLETE A SPEAKER'S FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

PUBLIC COMMENT VIA MAIL OR EMAIL must be submitted no later than three (3) business hours prior to the meeting at which the commenter seeks to provide comment. Public comment may be submitted via U.S. Mail to the City Clerk at 34272 Yucaipa Blvd., Yucaipa, CA 92399 or via email to publiccomment@yucaipa.org. All mail and email correspondence will be archived, distributed to City Council, and retained as part of the public record; however, submissions will not be read out loud during the meeting. The subject line should specify "Public Comment" and include the date of the meeting.

WRITTEN PUBLIC COMMENT SUBMITTED ON NON-AGENDA ITEMS AND ON SPECIFIC AGENDA ITEMS will be made available to the public pursuant to the City of Yucaipa policy regarding the distribution of written public comments at City Council and Commission meetings, which may be accessed on the City's website at <https://yucaipa.org/agendas-minutes/>. Individuals should be aware that comments provided, including personal information, may be disclosable pursuant to the California Public Records Act.

LIVE STREAM/RECORDING OF CITY COUNCIL MEETINGS:

Members of the public may watch city council meetings live at: <https://yucaipa.org/live>.

CLOSED SESSION – 5:00 PM

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - (Paragraph (1) of subdivision (d) of Section 54956.9) Yucaipa Preservation Society v. City of Yucaipa, et al. San Bernardino Superior Court Case No. CIVSB2308052
- B. CONFERENCE WITH LEGAL COUNSEL - CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN 032110101
Agency negotiator: City Manager
Negotiating parties: Mike Kooyman
Under negotiation: Price and Terms of Payment

OPEN SESSION – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CLOSED SESSION REPORT

CHANGES TO THE AGENDA

SPECIAL PRESENTATIONS

Healthy Yucaipa Committee Resource Guide

PUBLIC SAFETY UPDATE

- Sheriff
- Fire
- Code Enforcement

PUBLIC COMMENT

CONSENT AGENDA

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion.

The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

Members of the City Council also sit as the Board for the Successor Agency and Commission for the Housing Authority and may act on the consent calendar for those bodies as part of a single motion with the City Council consent calendar.

1. **SUBJECT:** APPROVE THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MINUTES OF NOVEMBER 13, 2023

RECOMMENDATION: That the City Council approve the City Council/Successor Agency/Housing Authority minutes of November 13, 2023.

2. **SUBJECT:** SECOND READING OF ORDINANCE NO. 435

RECOMMENDATION: That the City Council approve the second reading of Ordinance No. 435, an Ordinance of the City Council of the City of Yucaipa, California, Amending Article 7 of Chapter 1 of Division 3 of the Yucaipa Development Code Regarding the City's Density Bonus Procedures to Meet Current State Law.

3. **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE 2022 SEPTEMBER STORM EVENT

RECOMMENDATION: That the City Council extend the declaration of a local emergency as a result of the 2022 September Storm Event.

4. **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO TROPICAL STORM HILARY

RECOMMENDATION: That the City Council extend the declaration of a local emergency as a result of Tropical Storm Hilary.

5. **SUBJECT:** MONTHLY TREASURER'S REPORT OCTOBER 2023

RECOMMENDATION: That the City Council receive & file the monthly Treasurer's Report for October 2023.

6. **SUBJECT:** ACCEPTANCE OF CONTRACT WORK – 2022/2023 CRACK SEAL PROGRAM - PROJECT NO. 11188 AND 2022/2023 MICROSURFACE PROGRAM - PROJECT NO. 11187

RECOMMENDATION: That the City Council:

1. Accept the contract work completed by American Asphalt South, Inc. in the amount of \$71,215.20 for the 2022/2023 Crack Seal Program – Project 11188; and

2. Authorize the recordation of the Notice of Completion for the 2022/2023 Crack Seal Program; and
 3. Accept the contract work completed by American Asphalt South, Inc. in the amount of \$210,290.57 for the 2022/2023 Microsurface Program – Project No. 11187; and
 4. Authorize the recordation of the Notice of Completion for the 2022/2023 Microsurface Program.
7. **SUBJECT:** AWARD OF CONTRACTS – ON-CALL CODE ENFORCEMENT/PROPERTY ABATEMENT CONTRACT SERVICES FOR FY24 & FY25

RECOMMENDATION: That the City Council:

1. Award and authorize the City Manager to execute a contract and the City Manager or his designee to administer the terms of the contract with Servpro of Chino, California in the not-to-exceed amount of \$40,000 per year for On-Call Code Enforcement/Property Abatement Contract Services for FY24 & FY25; and
2. Award and authorize the City Manager to execute a contract and the City Manager or his designee to administer the terms of the contract with HCI Environmental and Engineering Services of Corona, California in the not-to-exceed amount of \$20,000 per year for On-Call Code Enforcement/Property Abatement Contract Services for FY24 & FY25; and
3. Award and authorize the City Manager to execute a contract and the City Manager or his designee to administer the terms of the contract with CPAC Commercial Maintenance, LLC of Yucaipa, California in the not-to-exceed amount of \$20,000 per year for On-Call Code Enforcement/Property Abatement Contract Services for FY24 & FY25; and
4. Authorize an amendment to the FY24 Annual Operating Budget to increase the expense budget in the Development Services Department, Code Enforcement Division Other Contracted Services account by \$80,000 to a total of \$125,000.

MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)

8. **SUBJECT:** YOUTH ADVISORY COMMITTEE APPOINTMENT

RECOMMENDATION: That the City Council appoint Kim Pham to the Youth Advisory Committee for a two-year term from November 27, 2023, to September 1, 2025.

9. **SUBJECT:** HEALTHY YUCAIPA APPOINTMENT

RECOMMENDATION: That the City Council appoint one of the three applicants to the one vacant At-Large Healthy Yucaipa Committee position.

DEPARTMENT REPORTS

10. **SUBJECT:** ADOPTION OF RESOLUTION NO. 2023-46, APPROVING THE FOLLOWING GENERAL RULES AND PROCEDURES FOR THE CONDUCT OF COMMISSIONS AND COMMITTEES IN THE CITY OF YUCAIPA AND RE-ESTABLISHING CITY COUNCIL COMMITTEES, COMMITTEE FUNCTIONS, AND SETTING COMMITTEE MEETING DATES AND TIMES

RECOMMENDATION: That the City Council adopt Resolution No. 2023-46, approving the following general rules and procedures for the conduct of commissions and committees in the City of Yucaipa and re-establishing City Council committees, committee functions, and setting committee meeting dates and times.

11. **SUBJECT:** ADOPTION OF RESOLUTION NO. 2023-58, ESTABLISHING THE YUCAIPA COMMUNICATIONS PLAN

RECOMMENDATION: That the City Council adopt Resolution No. 2023-58, establishing the Yucaipa Communications Plan.

12. **SUBJECT:** HISTORIC CASA BLANCA HOUSE PRESERVATION

RECOMMENDATION: That the City Council:

1. Review the main deal points of the Memorandum of Understanding between the City of Yucaipa and Elberta LLC for the preservation of the Historic Casa Blanca House; and
2. Consider an update of the Casa Blanca House Advisory Committee as provided by staff; and
3. Appoint Councilmembers Thorp and Venable as the two Committee Members.

ANNOUNCEMENTS

ADJOURNMENT

		AFFIDAVIT OF POSTING
State of California	}	
County of San Bernardino	} ss.	
City of Yucaipa	}	
<p>I, Ana V. Sauseda, City Clerk of the City of Yucaipa, California, do hereby declare that the foregoing agenda was posted on 11/22/2023, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, at the following locations:</p> <p style="text-align: center;">Yucaipa City Hall, 34272 Yucaipa Boulevard, Yucaipa, California City of Yucaipa website www.yucaipa.org</p> <p style="text-align: right;">Ana V. Sauseda, CMC City Clerk</p>		