



**City Council  
Successor Agency  
Housing Authority  
Meeting Agenda**

**June 12, 2023 – 6:00 PM**

**5:30 PM – Closed Session**

**6:00 PM – Open Session**

City Council Chambers - Yucaipa City Hall  
34272 Yucaipa Blvd., Yucaipa, California

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**The City Council serves as the Board for the Yucaipa Successor Agency and Commission for the Yucaipa Housing Authority.**

THE CITY OF YUCAIPA COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING (PURSUANT TO 28 CFR 35.102.35.104 ADA TITLE II), PLEASE CALL THE CITY CLERK'S DEPARTMENT AT (909) 797-2489 AT LEAST 48-HOURS PRIOR TO THE MEETING.

CEQA STATEMENT: UNLESS STATED OTHERWISE ON THE AGENDA, EVERY ITEM ON THE AGENDA IS EXEMPT FROM CEQA GUIDELINES SECTIONS 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 AND/OR PUBLIC RESOURCE CODE SECTION 21065.

PURSUANT TO GOVERNMENT CODE SECTION 54957.5, ANY DISCLOSABLE PUBLIC RECORDS RELATED TO AN OPEN SESSION ITEM ON A REGULAR MEETING AGENDA AND DISTRIBUTED BY THE CITY OF YUCAIPA TO ALL OR A MAJORITY OF THE CITY COUNCIL, LESS THAN 72 HOURS PRIOR TO THAT MEETING, ARE AVAILABLE FOR PUBLIC INSPECTION AT YUCAIPA CITY HALL, 34272 YUCAIPA BOULEVARD, YUCAIPA, CA 92399, DURING NORMAL BUSINESS HOURS.

MEMBERS OF THE CITY COUNCIL ALSO SIT AS THE BOARD FOR THE SUCCESSOR AGENCY AND COMMISSION FOR THE HOUSING AUTHORITY. THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL, SUCCESSOR AGENCY AND HOUSING AUTHORITY. PLEASE COMPLETE A SPEAKER'S FORM AND RETURN IT TO THE CITY CLERK PRIOR TO THE BEGINNING OF THE MEETING. THERE IS A THREE-MINUTE TIME LIMIT FOR SPEAKING.

**PUBLIC COMMENT VIA MAIL OR EMAIL must be submitted no later than three (3) business hours prior to the meeting at which the commenter seeks to provide comments.** Public comment may be submitted via U.S. Mail to the City Clerk at 34272 Yucaipa Blvd., Yucaipa, CA 92399 or via email to [publiccomment@yucaipa.org](mailto:publiccomment@yucaipa.org). All mail and email correspondence will be archived, distributed to the City Council, and retained as part of the public record; however, submissions will not be read out loud during the

meeting. The subject line should specify “Public Comment” and include the date of the meeting.

**WRITTEN PUBLIC COMMENT SUBMITTED ON NON-AGENDA ITEMS AND ON SPECIFIC AGENDA ITEMS** will be made available to the public pursuant to the City of Yucaipa policy regarding the distribution of written public comments at City Council and Commission meetings, which may be accessed on the City’s website at <https://yucaipa.org/agendas-minutes/>. Individuals should be aware that comments provided, including personal information, may be disclosable pursuant to the California Public Records Act.

**LIVE STREAM/RECORDING OF CITY COUNCIL MEETINGS:**

Members of the public may watch city council meetings live at: <https://yucaipa.org/live>.

**CLOSED SESSION – 5:30 PM**

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant exposure to litigation Government Code Section 54956.9: Claim 2022-06 -  
#GHC0045394, Jasmine Jones

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENT**

**CONSENT AGENDA**

The following Consent Agenda items are expected to be routine and non-controversial. Council will act upon them, at one time, without discussion. Any Councilmember or staff member may request removal of an item from the Consent Agenda for discussion. The title is deemed to be read and further reading waived on any ordinance listed on the Consent Agenda for second reading and adoption.

Members of the City Council also sit as the Board for the Successor Agency and Commission for the Housing Authority and may act on the consent calendar for those bodies as part of a single motion with the City Council consent calendar.

- P. 8 1. **SUBJECT:** APPROVE THE COUNCIL MINUTES OF MAY 22, 2023 AND MAY 23, 2023

**RECOMMENDATION:** That the City Council approve the City Council Minutes of May 22, 2023 and May 23, 2023.

- P. 19 **2.** **SUBJECT:** EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE 2022 SEPTEMBER STORM EVENT
- RECOMMENDATION:** That the City Council extend the declaration of a local emergency as a result of the 2022 September Storm Event.
- P. 21 **3.** **SUBJECT:** MONTHLY TREASURER’S REPORT: APRIL 2023
- RECOMMENDATION:** That the City Council receive and file the Monthly Treasurer’s Report for April 2023.
- P. 35 **4.** **SUBJECT:** FISCAL YEAR 2022/2023 ACCOUNTABILITY REPORTS
- RECOMMENDATION:** That the City Council receive the Community Activity Grant Accountability Reports and deem the program requirements complete for Cali-caipa Nooners Lions Club – 2022 Veterans Day Ceremony, Inland Leaders Charter School – Volleyball Games, and Smiles for Seniors Foundation – Assistance for Low-Income Seniors.
- P. 54 **5.** **SUBJECT:** OFFER OF DEDICATION FOR PUBLIC ROADS, CITY HIGHWAYS AND PUBLIC UTILITY PURPOSES AT THE INTERSECTION OF YUCAIPA BOULEVARD AT BRYANT STREET INTERSECTION AND ENVIRONMENTAL REVIEW FOR STORM DRAIN IMPROVEMENTS
- RECOMMENDATION:** That the City Council:
1. Accept an Offer of Dedication for Public Roads, City Highways and Public Utility Purposes at the intersection of Yucaipa Boulevard at Bryant Street as delineated on the attached Offer of Dedication; and
  2. Find that the dedication and offsite drainage improvements in the public alley west of Bryant Street, between Yucaipa Boulevard and Acacia Avenue, are Categorically Exempt pursuant to Section 15301(c) of the CEQA guidelines, and direct staff to file a Notice of Exemption.
- P. 140 **6.** **SUBJECT:** AWARD OF CONTRACTS – 2022/2023 MICROSURFACING PROGRAM - PROJECT NO. 11187 AND 2022/2023 CRACK SEALING PROGRAM - PROJECT NO. 11188
- RECOMMENDATION:** That the City Council:
1. Award and authorize the Mayor to execute a contract and authorize the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, American Asphalt South, Inc. in the amount of \$241,321.67 for the 2022/2023 Microsurfacing Program; and
  2. Authorize the amounts of \$20,000 for construction contract contingency and \$7,000 for construction contract administration, staff time and inspection, for a total 2022/2023 Microsurfacing Program construction budget in the amount of \$268,321.67; and

3. Award and authorize the Mayor to execute a contract, and authorize the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, American Asphalt South, Inc.. in the amount of \$71,280 for the 2022/2023 Crack Sealing Program; and
4. Authorize the amounts of \$5,000 for construction contract contingency and \$2,500 for construction contract administration, staff time and inspection, for a total 2022/2023 Crack Sealing Program construction budget in the amount of \$78,780; and
5. Approve the plans and specifications prepared for these programs.

P. 153 7. **SUBJECT:** AWARD OF CONTRACT – 2022/2023 PAVEMENT REHABILITATION PROGRAM- PROJECT NO. 11186

**RECOMMENDATION:** That the City Council:

1. Award and authorize the Mayor to execute a contract, and the City Manager or his designee to administer the terms of the contract to the lowest responsible bidder, Match Corporation of Highland, CA in the amount of \$1,173,357 for the 2022/2023 Pavement Rehabilitation Program- Project No. 11186; and
2. Authorize the amounts of \$293,000 for construction contract contingency and \$97,000 for construction contract administration, staff time, testing and inspection, for a total project budget in the amount of \$1,563,357; and
3. Approve the plans and specifications prepared for this project.

P. 161 8. **SUBJECT:** ADOPTION OF RESOLUTION NO. 2023-24, DECLARING ITS INTENTION TO ORDER CONFIRMATION OF ANNUAL ASSESSMENTS FOR CITY OF YUCAIPA LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1, PURSUANT TO PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972 (STREETS AND HIGHWAYS CODE, SECTION 22500 ET SEQ.) TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023-2024; AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

**RECOMMENDATION:** That the City Council adopt Resolution No. 2023-24, a Resolution of the City Council of the City of Yucaipa, California, declaring its intention to order confirmation of annual assessments for City of Yucaipa Landscaping and Lighting Maintenance District No. 1, pursuant to provisions of the Landscaping and Lighting Act of 1972 (Streets and Highways Code, Section 22500 Et Seq.) to levy and collect assessments for fiscal year 2023-2024; and offering a time and place for hearing objections thereto.

**MAYOR AND COUNCILMEMBER BUSINESS (REPORTS)**

P. 192 9. **SUBJECT:** APPOINTMENT TO THE HEALTHY YUCAIPA COMMITTEE

**RECOMMENDATION:** That Councilmember Matt Garner review the attached Citizens Service Application for Brandi Hickman and consider her appointment to the Healthy Yucaipa Committee.

P. 196 **10. SUBJECT:** APPOINTMENT TO THE TRAILS & OPEN SPACE COMMITTEE

**RECOMMENDATION:** That Councilmember Garner review the attached Citizens Service Applications and appoint one (1) member to the Trails and Open Space Committee to fill a current vacancy.

### **DEPARTMENT REPORTS**

P. 211 **11. SUBJECT:** REQUEST FOR REDUCTION OF CODE ENFORCEMENT FINES – 9889 AZURITE STREET

**RECOMMENDATION:** That the City Council review the facts and circumstances related to code enforcement fines that have been issued as a result of uncorrected Municipal Code violations located at 9889 Azurite Street, and consider maintaining, reducing, or modifying in some manner the civil fines and penalties that were levied.

P. 218 **12. SUBJECT:** LAW ENFORCEMENT SERVICES CONTRACT

**RECOMMENDATION:** That the City Council approve and authorize the Mayor to execute an amendment to the Law Enforcement Services Contract between the City of Yucaipa and the San Bernardino County Sheriff's Department, for a total annual service contract in an amount not to exceed \$13,289,621, less the annual personnel credit in the amount of \$661,013, for a total net contract amount of not to exceed \$12,628,608 for fiscal year 2023-2024.

P. 242 **13. SUBJECT:** FISCAL YEAR 2023 - 2024 ANNUAL BUDGET, CAPITAL IMPROVEMENT PROGRAM, AND OTHER RELATED ACTIONS

**RECOMMENDATION:** That the City Council:

1. Adopt Resolution No. 2023-31, approving the Fiscal Year 2023-2024 Operating Budget and Capital Improvement Program (FY24 Annual Budget) for the City of Yucaipa; and
2. Adopt Resolution No. 2023-25, approving the Fund Balance Policy; and
3. Adopt Resolution No. 2023-26, approving the Fund Balance Commitments in the General Fund; and
4. Adopt Resolution No. 2023-27, approving to Commit 35% of Property Tax Revenue to Fire Protection Services and Paramedic Services; and
5. Adopt Resolution No. 2023-16, adopting the General Unit Salary, Benefit and Classification Plan effective with the pay period beginning July 1, 2023; and
6. Adopt Resolution No. 2023-15, adopting the Management, Supervisory and Confidential Employee Benefit and Classification Plan effective with the pay period beginning July 1, 2023; and

7. Approve the Memorandum of Understanding (MOU) Between the City and the General Employees Unit and the Personnel Rules of the City of Yucaipa; and
8. Adopt Resolution No. 2023-17, adopting the Measure I Five-Year Capital Improvement Program; and
9. Adopt Resolution No. 2023-23, approving the Five-Year Capital Project Needs Analysis (CPNA) for FY2024-2025 through FY2028-2029; and
10. Adopt Resolution No. 2023-20, approving a list of projects for Fiscal Year 2023-2024 funded by SB1; and
11. Adopt Resolution No. 2023-28, setting the Appropriations Limit for Fiscal Year 2023/2024; and
12. Adopt Resolution No. 2023-29, approving the Fiscal Year 2023-2024 Budget for the Successor Agency to the Yucaipa Redevelopment Agency; and
13. Adopt Resolution No. 2023-30, approving the Fiscal Year 2023-2024 Budget for the Yucaipa Housing Authority; and
14. Approve and authorize the City Manager to execute an amendment to the Agreement for Professional Services with MV Cheng & Associates (Firm) to extend the contract for IT services by one year in an amount not to exceed \$145,000 in FY 2023-2024.

## **PUBLIC HEARING**

The order of Business for the Public Hearing Shall Be:

- A. Open Public Hearing
- B. Staff Presentation
- C. Applicant/Representative Presentation (if necessary)
- D. Public Comments
- E. Applicant Rebuttal (if necessary)
- F. Public Hearing Closed
- G. Council Discussion
- H. Council Motion and Vote

**SPEAKERS ARE ENCOURAGED TO BE BRIEF AND REMAIN WITHIN THE ESTABLISHED TIMEFRAME OF THREE (3) MINUTES. ONCE THE PUBLIC HEARING HAS BEEN CLOSED, NO FURTHER TESTIMONY WILL BE TAKEN.**

P. 356 14. **SUBJECT:** YUCAIPA DISPOSAL 2022 ANNUAL REPORT, SOLID WASTE RATE ADJUSTMENT, ANNUAL SINGLE-FAMILY RESIDENTIAL PROPERTY TAX ROLL BILLING FOR FISCAL YEAR 2023-24

**RECOMMENDATION:** That the City Council conduct a public hearing and subsequently:

1. Receive the 2022 Solid Waste Annual Report from Yucaipa Disposal; and
2. Approve the Residential Rate Adjustments, recommended by the Solid Waste Committee, implementing all standard increases; however, the rate subsidy to the 15 and 30-gallon rates are reduced resulting in a 15-gallon rate increase of \$2.48 (from \$18.21 to \$20.69), 30-gallon rate increase of \$2.01 (from \$24.16 to \$26.17) and a 60-gallon rate increase of \$1.87 (from \$32.71 to \$34.58); and
3. Approve the proposed Commercial Refuse Rate Adjustment, which includes Food Waste and Recycling (Recommended by Solid Waste Committee); and
4. Adopt Resolution No. 2023-22, approving the rates and requesting the County of San Bernardino to place collection of costs for single-family residential solid waste, organic waste, and recycling services for Fiscal Year 2023-2024 on the County of San Bernardino property tax roll pursuant to Chapter 8.28 of the Yucaipa Municipal Code.

**ANNOUNCEMENTS**

**ADJOURNMENT**

		<b>AFFIDAVIT OF POSTING</b>
State of California	}	
County of San Bernardino	} ss.	
City of Yucaipa	}	
<p>I, Ana V. Sauseda, City Clerk of the City of Yucaipa, California, do hereby declare that the foregoing agenda was posted on 06/08/2023, at least seventy-two (72) hours prior to the meeting per Government Code 54954.2, at the following locations:</p> <p style="text-align: center;">Yucaipa City Hall, 34272 Yucaipa Boulevard, Yucaipa, California City of Yucaipa website <a href="http://www.yucaipa.org">www.yucaipa.org</a></p> <p style="text-align: right;">Ana V. Sauseda, CMC Director of General Services/City Clerk</p>		